

Overview and Scrutiny Committee - Outstanding Actions and questions

Action to be carried out	Responsibility	Committee Date	Deadline	Comments/officer	
Outstanding Actions					
OA 6	An update on the Benefits service to be presented to OSC in the Autumn	Committee and Scrutiny Officer and Head of Revenues and Benefits	2 February 2012	19 September 2012	Add to rolling work programme
Performance Report					
PI 13	Town Enforcement Officer – the Scrutiny Committee to review the progress of this post and what had been achieved.	Committee and Scrutiny Officer	21 September 2011	7 March 2012	See Appendix 1
PI 16	Check whether the Council's income from the leisure centres is based on the numbers visiting the two centres.	Partnerships and Performance Section Head	24 November 2011	15 January 2012	The council outsourced the operating of its Leisure centres to a private leisure contractor (SLM) in 2008. The income generated from the activities at each centre is retained by the contractor to offset operating costs. As part of the terms of the contract, the Council receives an annual fixed management fee of £103,000 (subject to inflation) for the service provided.

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Voluntary Sector Task Group					
VS 1	The recommendations to be reviewed once the review of current priorities has been completed.	Committee and Scrutiny Officer	23 June 2011	July 2012	Added to rolling work programme
Affordable Housing Review					
AHR 1	<u>Recommendation 1 – Affordable Housing threshold</u> – The status of the Core Strategy to be reviewed in 12 months.	OSC Committee	26 July 2011	July 2012	Added to the rolling work programme.
Forward Plan					
FP 4	Cabinet’s attention to be drawn to the previous scrutiny review of Equalities completed in 2010, when it considers the Council’s Equalities Objectives in March 2012.	Committee and Scrutiny Officer	2 February 2012	20 March 2012	<p>The Executive Director Services has been asked to ensure that Policy Development Scrutiny Committee’s recommendations from its review of Equalities completed in 2010 are brought to Cabinet’s attention.</p> <p>The Executive Director Services has responded that she will include the Scrutiny Committee’s recommendations and Cabinet’s response in her report to Cabinet for the meeting on 20 March 2012.</p>

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Work Programme and Task Groups					
WP 7	Information to be sought from the County Council about the South West Herts Cycling Strategy review	Chair	24 November 2011	27 February 2012	The document is currently in preparation for public consultation which is due to commence in March.
WP 8	Community Safety Partnership Task Group to be asked to review the provision of drug treatment in the borough	Committee and Scrutiny Officer	24 November 2011	1 December 2011 Revised date July 2012	Referred to the Committee and Scrutiny Support Officer supporting the Community Safety Partnership Task Group.
WP 11	OSC to examine the long-term impact on the four organisations which would be subject to the largest grant cuts.	Committee and Scrutiny Officer	2 February 2012	To be confirmed	Awaiting advice from Community Services
WP 12	To be involved in the development of the new Commissioning Framework	Committee and Scrutiny Officer and Community Services Section Head	2 February 2012	May 2012	Officers are currently carrying out research on the Commissioning Framework. The Section Head has said that it would be appreciated that Members provide input into identifying the priority needs for Watford. It is proposed that a small Task Group is set up and that it meets in May. This will enable Members to comment on the draft framework prior to public consultation being carried out between June and August.

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WP 13	Prepare the Annual Report	Committee and Scrutiny Officer and Chair and Vice-Chair of the Task Group	2 February 2012	27 February 2012	Draft extract for Overview and Scrutiny Committee is included in the report on the Work Programme and Annual Report at item 12 on the agenda.
Property Services Leases for Voluntary Sector					
PSL 1	A draft Property Policy review scope to be drawn up.	Chair and Vice-Chair of Overview and Scrutiny	26 July 2011		This item is on hold.
Hospital Parking Charges Task Group					
HP 3	A letter be prepared to send to West Herts Hospitals NHS Trust inviting the representatives to meet with the Chairs of the OSC and the Task Group if required.	Committee and Scrutiny Officer and Chairs of OSC (Cllr Watkin) and the Task Group (Cllr Collett)	2 February 2012	17 February 2012	Letter prepared and sent to the Hospitals Trust's representatives. (15/02/2012)
HP 4	The Task Group's final report to be forwarded to West Herts Hospitals NHS Trust.	Committee and Scrutiny Officer	2 February 2012	17 February 2012	Report sent the Directors at the Hospitals Trust. (15/02/2012)

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HP 5	<p>The Task's Groups final report to be sent to –</p> <ul style="list-style-type: none"> • Representative from PALS • Managing Director • Mayor Dorothy Thornhill • Head of Planning • Task Group Members 	Committee and Scrutiny Officer	2 February 2012	17 February 2012	Report sent (15/02/2012)
HP 6	Review outcome of report	Committee and Scrutiny Officer	2 February 2012	7 September 2012	Added to rolling work programme
Previous Reviews Updates					
PR 1	<p><u>Services for the Deceased</u></p> <p>Contact Community Services to request further information.</p>	Chair of OSC (Cllr Watkin)	2 February 2012	24 February 2012	